

Swan City Ice Skaters
Board Meeting
September 19, 2007

Call to Order: 6:33 pm

Present: Pam Dietz, Carol Noon, Diane Moore, Lori Brehm, Bette Swanke, Jim Breitzman, Julie Sena (Shannon Neuman arrived at 7:15 pm)

Approval of Minutes: Carol made a motion to approve the minutes of the August 20, 2007 meeting; 2nd by Jim.

Adoption of Agenda: Julie made a motion to accept the agenda with the following changes: Standing Committees: remove Spring Event; New Business: add Headsets for Hockey, add Dodge County Fair Leads, add Late Fee. 2nd by Bette.

Officer's Reports:

- **President:**
 - No one attended the New Parent Orientation on September 10
 - We will offer a coaching subcontract to a coach; Pam will take care of this
- **Vice President:**
 - Updated contact info for Shonn Northam; he will be at the rink on Sundays and Mondays
 - A mom is working on a collage of pictures of Alysa Sadowski to hang in cabinet
 - All the coach's clipboards contain copies of the teaching instructions for each level they are teaching. There are also copies in the file cabinet should they be needed.
- **Secretary:**
 - 94 Registered Skaters; of that we have 19 new skaters (2 transferred from other clubs) and 4 out of club skaters taking lessons. Have 43 Freestyle and Accelerated skaters and 51 Basic and Snow Plow Sam skaters.
- **Treasurer:** Financial update

Standing Committees:

- **Registration and Scheduling:**
 - Our freestyle numbers are low but accelerated is high (a total of 43 skaters); concern about the numbers of skaters on the ice at one time during freestyle and accelerated ice time. Need to monitor closely.
 - Have had to make some changes to the Basic and Snow Plow class offerings due to the number of skaters at each level. Parents have been called.
 - We have one coach training with another coach.
- **Student Assists:**
 - Need to revise their schedule due to the change in class offerings.
 - We have 9 student assists so all basics and snow plow classes will have an assistant.

- **Sync Liaison:**
 - Pre- Juvenile and Open Juvenile have filled a bus to the Kalamazoo, MI competition in November.
 - Currently working on costumes.
- **Coach Liaison:**
 - The previous week a parent complained about the saying that was written on a pair of shorts that one of the coach's was wearing. She felt it was inappropriate. BMOD and coach liaison addressed the issue with the coach.
- **Skater's Unlimited Banquet:**
 - Working on donations
 - Board members should encourage people to attend so figure skating has a greater presence.
- **Test Chair:**
 - Profit of \$1,065.11 from the September test session.
 - Next test session is scheduled for Friday, November 9 but we cannot take the ice until 4:45pm. We will lose an hour from what we've had in previous years. Concerned about being able to test all of our members in the allotted time. In addition, many non-club members have already expressed an interest.
 - Will open it to all SCIS members first and then take non-club members.
 - May also give preference to dance because we hope to have 3 high level dance judges and they are difficult to get (we have 2 gold level dance judges already).
- **Solo Competition:**
 - Have 1 skater as of today. Usually see them all come in right before the deadline which is October 4th.
- **Scrip:**
 - August profit of \$101.10
 - Need more help with Sunday nights. A sign up will be put in the work credit book.
 - Mary Kuntz is putting together a hockey email list.
 - Scrip will be collected every Sunday from now on and September is looking good.
- **Publicity:**
 - Will have a banner made with our logo on it.
 - Want to set dates for spring and summer sessions as well as next fall soon so we are ready to go with advertising.
- **Learn to Skate:**
 - September event went well. We had a good turn out (60+ skaters) and the only advertising we did was to send flyers home with skaters at registration.
 - Hockey has expressed an interest in doing the October 31 Learn to Skate with us. We are concerned that we were pretty much at the limit of number of skaters on the ice for the September event with only figure skaters. If we add hockey we are afraid it will be more skaters than we can safely handle at one time. We will tell hockey that we will not be able to include them in the Halloween Learn to Skate for safety reasons.
- **Spring/Summer Ice:**

- Spring ice earned just under \$8000; summer earned \$11,332 including the clinic
- **Swan Synchro Skate Competition:**
 - Working on getting judges and have applied for sanction.
 - Committee will be meeting in October.
- **Fundraising:**
 - Remind people about popcorn sale.

Family Center Board Update:

- Working on getting Staples to donate a computer to the Family Center
- CPR and AED Training: Almost all figure skating coaches/board members are signed up; many hockey coaches have signed up
- John Zanghi is resigning as Family Center treasurer effective in December

New Business:

- **Returned Check Policy**
 - Right now we charge people the bank fee of \$10 that we are charged when a check is returned to us for non-sufficient funds. Returned checks are time-consuming for the treasurer. We have several families who are repeat offenders and we discussed creating a policy that will address that.
 - Carol made a motion to create a Non-Sufficient Funds (NSF) Check Policy: the first NSF check is assessed a \$25 fee; a 2nd NSF check is assessed a \$25 fee and all payments must be made in cash or money order until the end of SCIS fiscal year (April 30). 2nd by Diane. Vote: Aye-all Nay-0
- **Punch Cards/Extra Ice**
 - Discussion about what to do with any extra ice time we are able to get. Do we charge for that ice and if so at what rate per hour? How do we keep track of who is using the ice and paying for it?
 - A suggestion was made to have a log for each skater and skaters can purchase a certain amount of ice time which has no expiration date. When a purchase is made the amount is added to the log book. As a skater uses the ice time they would sign in and subtract what they have used.
 - Further discussion was held about how much the extra ice should cost. For extra ice time we have received this month we have been charging \$5 per hour. However, the cost for Blue ice is \$1.25 per hour (3.5 hours per week at a cost of \$30; includes 1.25 hours on Friday morning).
 - Jim made a motion to table the discussion of extra ice fees and blue ice fees until the October meeting. 2nd by Carol. Vote: Aye--all; Nay--0
 - We need to hand out info on ice etiquette to all skaters; specifically to those moving into freestyle. Coaches should educate the new freestyle skaters as well. Add to SCIS handbook.
 - If use a log for extra ice parents should have to sign the bottom of the log sheet saying that they will not drop off any young children
- **Headsets for Hockey:**
 - Hockey would like to use our headsets for their clinic.
 - We agreed to loan them the headsets.
- **Dodge County Fair Leads:**
 - We will give away 1 session of lessons to 3 skaters. Drew names.

- Julie will organize and distribute to board members. All people who entered drawing will be contacted by phone.
- We need to let them know about the Halloween Learn to Skate; when figure skating registration is; ask for email address and answer any questions they might have.
- **Late Fee for Registration:**
 - Many people did not register before classes began. We need to encourage people to register on one of the dates we set. About half of our members registered late this session.
 - We discussed the pros and cons of a late fee.
 - Motion by Diane that we assess a \$10 late fee for returning skaters who do not register on the specified registration dates. This does **not** apply to new skaters; pre-approval by a board member will be accepted should the family be out of town on all of the registration dates. 2nd by Shannon.
Vote: Aye-all; Nay-0

Next Board Meeting: Monday, October 8, 2007 at 6:30 pm

Motion to Adjourn: 9:17 pm by Carol; 2nd by Shannon