

Swan City Ice Skaters  
Board Meeting Minutes  
May 8, 2006

Call to Order 6:20 p.m.

Roll call: Bette Swanke, Jim Breitzman, Kelley Sanders, Scott Sadowski, Lori Brehm, Dawn Johnson, Pam Dietz, Carol Noon, Shannon Neuman.

Minutes of the April 23<sup>rd</sup> meeting were read. Pam Dietz amended the Vice President nomination & acceptance to read as accepted, but the Scott Sadowski nomination & acceptance with the ballot should have been in the Treasurer area, with majority voted Jim Breitzman. Motion by Pam Dietz, seconded by Lori Brehm to approve the minutes as amended.

Agenda was amended to add under Standing Committee s' Scrip, Old Business Harness, New Business Fund raising credit question. Motion by Lori Brehm, seconded by Carol Noon to approve the agenda as amended.

Officer s Reports:

- Secretary Update on USFS club dues are due soon. All board members approved the contact list which will be published on the website. All members approved having the minutes to the next meeting sent via email for their review prior to the next meeting. Every effort will be made to have a board member picture taken at the next board meeting.
- Treasurer Discussed using the accounting software Quick Books to prepare checks instead of hand writing. Jim will talk with John Zanghi on getting training for implementing this with the software.

Standing Committee s:

- Scrip Lori Brehm reported a net profit of \$1,743.87 for the Scrip Fund Raising program for the past skating season. A 10% fund raising credit was submitted to the Family Center fund raising account. Julie Wahl of the hockey program and Diane Moore of the skating program will be helping Lori with the Scrip related items for the next skating season. There will be two orders in June & July and one order in August. In September the regular weekly order schedule will resume.

Special Committee Reports:

- The Family Center Board Meeting did not occur; the next meeting has been tentatively scheduled for May 17<sup>th</sup> at 6:00 p.m.

Old Business:

- Policy Reviews A copy of the policies were given to all board members. Please review the policies, there will be a meeting scheduled to review all policies for appropriate revisions.
- Harness Jim reported he had been in contact with the person who has the harness the club is interested in purchasing. The cost will be approximately \$2,100. It will require 3

Swan City Ice Skating Board May 8, 2006

or 4 people to put the new harness up, and the new harness will totally replace the current one. All coaches need to be PSA approved and trained on the new harness before it can be used.

New Business:

- Coach Applications We have received some coach applications. After some discussion it was decided to wait until we see what the skater numbers are going to be in the fall. Two individuals expressed interest in coaching over the summer. Jim Breitzman is handling Summer Ice this year; the names were submitted to him to decide at his discretion if he needed additional summer coaches. Another coach, Karen Rucks will be interviewed on May 15<sup>th</sup> at 7:00 p.m.
- Return Coaches/Contracts Bette reported that all Class Coaches had returned their intent forms. The contracts were passed around for review, motion by Pam Dietz, seconded by Jim Breitzman to accept the contracts as written. Bette & Dawn signed & witnessed the contracts, and they will be sent out.
- Committee Assignments The following committee assignments were made
  1. Solo Competition Jim Breitzman
  2. Basic Skills Competition Pam Dietz
  3. Test Session Lori Brehm
  4. USFS registration Dawn Johnson
  5. Website - Dawn Johnson
  6. Registration Bette Swanke
  7. Swan SynchroSkate Competition Julie Sena Chair, Carol Noon
  8. Sync Committee liaison Pam Dietz
  9. Summer Ice Carol Noon
  10. Badger Preview Pam Dietz
  11. Publicity / Public Relations Shannon Neuman
  12. Scrip Lori Brehm
  13. Learn to Skate Pam Dietz & Shannon Neuman
  14. Extra Ice Schedule Lori Brehm
  15. Ice Show Kelley Sanders Chair / Shonn Northam Director
  16. Fund Raising & Fund Raising Credits Scott Sadowski
  17. Work Credits Kelley Sanders
  18. Student Assist Bette Swanke
  19. Coach liaison Jim Breitzman
  20. Membership Chair Kelley Sanders
- Sync Committee Requests Julie Sena presented the following recommendations to the board members:
  1. Pay the Sync coaches by salary not hourly as had been done last year.
  2. Discussed having all sync coach expenses turned in to the Treasurer within two weeks of the date of the expense.
  3. The Swan SynchroSkate dates were discussed for 2007. The request will be presented at the next Family Center Board meeting to make sure there is no conflict with the dates.

Swan City Ice Skating Board May 8, 2006

4. It was discussed opening up the volunteer hours needed to make the competition run smoothly to the entire club instead of just the Sync parents due to the lower number of sync skaters observed so far.
  5. A change to the Sync payment policy was discussed.
- Sun City Cycle Shannon Neuman will contact Steve from Sun City Cycle in Sun Prairie to see if he wants to set up his equipment during registration to sell merchandise and sharpen skates, with the rink receiving 10% of sales.
  - Fund Raising Credit question Pam Dietz discussed receiving a fund raising credit due to expenses she has incurred for the Basic Skills competition, and the mailing for the Annual Banquet. After some discussion it was determined the end of the year bill she had received was incorrect. Pam will submit all expenses she has incurred for reimbursement, and the bill she has received will be adjusted to show the correct amount.

Discussion was held regarding registration for new members for summer ice June 5th and flyers going out to schools in Beaver Dam and the surrounding area schools- promoting our summer program. It was discussed that we should include summer registration date, learn to skate date, and fall registration dates on the flyers. Shannon Neuman will be taking care of the flyers

A special board meeting will be held May 15, 2006 at 7:00 p.m.

The next board meeting will be held June 5, 2006 at 6:30 p.m.

Motion to adjourn by Carol Noon, seconded by Kelley Sanders.